



SAI COLLEGE

(SAI MAHAVIDYALAYA)

Affiliated to Hemchand Yadav University, Durg
& Under Section 2 (f) of the UGC Act

Ref. No.

Date :

POLICY DOCUMENT GRIEVANCE REDRESSAL CELL & CONSTITUTION OF OTHER COMMITTEES / CELLS UNDER GRIEVANCE REDRESSAL CELL

College initially had one Grievance Redressal Cell which looked after the grievances / complaints of categories including grievances related to internal / external assessment , internal complaints of all types, Ragging related grievances and grievances related to sexual harassment.

As per the guidelines of UGC and affiliating university the work done by the **Grievance Redressal Cell was reformulated and under GRC the following four different Cells/Committees are functioning**

- **Internal / External Assessment Grievance Redressal Cell**
- **Internal Complaint Redressal Committee**
- **Anti Ragging Committee**
- **Women Cell**

INTERNAL / EXTERNAL ASSESSMENT GRIEVANCE REDRESSAL CELL

Internal / External Assessment Grievance Redressal Cell works under the Grievance Redressal and looks after all the grievances related to internal and external assessment. Committee looks into the fact that any grievances received from the students in respect to the internal assessment are addressed by the concerned teachers and timely redressal of the same is done. Committee also looks into that grievances related to the external assessment are forwarded to the university timely and that concerned students are updated with the redressal done by the university as soon as the informed in received from the university.

INTERNAL COMPLAINT REDRESSAL COMMITTEE

Internal Complaint Redressal Committee in the college works under Grievance Redressal Cell and looks after any complaint received related to sexual harassment and molestation for both female and male students and staff. The Committee works on zero tolerance on any such complaints and strictly follows the guidelines of Vishakha Committee and rules and regulation framed by other statutory bodies.. Committee conducts regular meetings and students have also been involved in the structure of the committee.

STREET-69, SECTOR-6, BHILAI, CHHATTISGARH - 490006

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PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)



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ANTI RAGGING COMMITTEE

Anti Ragging Committee also works under the Grievance Redressal Cell and takes all necessary steps as per the statutory bodies guidelines to ensure that there are strictly no cases of Ragging in and around the premises. The committee ensures that guidelines laid down by UGC and university in this regard are strictly followed and students are made aware of the contact details of committee members and awareness of the policy of college on zero tolerance on ragging cases is publicized among students.

WOMEN CELL

Women Cell works under GRC and works on conducting various awareness programmes for women both students and staff in areas of health, hygiene, security and other areas. Women Cell organises events and functions on various occasions like Internal Womens Day and spreads awareness through various cultural and other programmes.


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ONLINE STUDENT GRIEVANCE FORM LINK

<https://www.saicollege.org/College.aspx?PageName=Students%20Grievance>



